



MOUNTAIN VIEW  
— COMMUNITY CHURCH —



## CUSTODIAL TECHNICIAN JOB DESCRIPTION

## JOB SUMMARY

This part-time (10-30 hours a week) custodial technician assures the facility is maintained by completing various tasks and preparing spaces for occupancy on a flexible schedule. These tasks are completed with excellence in a fashion that supports the ministries of Mountain View Community Church with the purpose of removing distractions and easing workload from volunteers and other church staff.

## MAIN RESPONSIBILITIES AND DUTIES

- Maintaining clean church facilities by performing weekly duties and spot cleaning in all areas of the building, including bathrooms, gathering spaces, kitchens, offices, and outdoor space.
- Assisting with event preparations, set-up, and clean-up.
- Securing building and completing closing duties following events.
- Observing proper chemical handling procedures when working with cleaning agents, including wearing gloves, goggles, or masks.
- Performing maintenance, such as changing light bulbs and restocking bathrooms, along with making minor facility repairs.
- Taking inventory of cleaners and other supplies and submitting requests when items need to be replenished.
- Interacting with church staff and visitors in a respectful, and professional manner.
- Other duties as assigned by the Facility Manager and Pastor Board.

## JOB SKILLS AND REQUIREMENTS

- Janitorial/Custodial experience preferred.
- Ability to work individually as well as with other church staff following written and verbal instructions.
- Ability to thoroughly complete tasks within allotted time.
- Understanding of safety procedures and cleaning techniques.
- Ability to safely lift 30 lbs regularly, at times, lifting up to 50 lbs.
- Maneuver heavy objects such as large vacuums, stacks of chairs, and racks of tables.
- Strong communication, comprehension, and interpersonal skills.
- Flexibility to adjust weekly schedule to suit the needs of the church. Some evening and weekend hours are required.
- Ability to work inside the facility or outside in the elements.
- Criminal background check required for hire.

## TO APPLY

Submit your completed Application ([download Application here](#)) to Brandon Johnson by email at [brandon.johnson@mvcchurch.org](mailto:brandon.johnson@mvcchurch.org).